

# RESIDENTIAL RENTAL APPLICATION

|                                  |                          |                           |
|----------------------------------|--------------------------|---------------------------|
| Application Date: ____/____/____ | APPLICATION NUMBER or ID | Equal Housing Opportunity |
|----------------------------------|--------------------------|---------------------------|

**APPLICANT INFORMATION**

|                                 |                                |                             |                   |
|---------------------------------|--------------------------------|-----------------------------|-------------------|
| LEGAL NAME OF APPLICANT – FIRST | Last                           | MIDDLE                      | SS#               |
| CURRENT ADDRESS                 |                                | CITY                        | STATE and ZIP     |
| DATE OF BIRTH                   | OCCUPATION – Full or Part Time | YEARLY INCOME               | HOME PHONE        |
| EMPLOYER                        |                                | EMPLOYER ADDRESS            |                   |
| HOW LONG ON JOB                 | EMPLOYER CONTACT NUMBER        | IN CASE OF EMERGENCY NOTIFY |                   |
| CURRENT LANDLORD                | LANDLORD PHONE                 | YEARS WITH LANDLORD         | DRIVERS LICENSE # |
| CURRENT RENT                    | AUTO LIC PLATE                 | PETS? IF YES, WHAT KIND     | HOW MANY and SIZE |

**CO - APPLICANT INFORMATION**

|                              |                         |                             |                   |
|------------------------------|-------------------------|-----------------------------|-------------------|
| NAME OF CO APPLICANT – FIRST | Last                    | MIDDLE                      | SS#               |
| CURRENT ADDRESS              |                         | CITY                        | STATE and ZIP     |
| DATE OF BIRTH                | OCCUPATION              | YEARLY INCOME               | HOME PHONE        |
| EMPLOYER                     |                         | EMPLOYER ADDRESS            |                   |
| HOW LONG ON JOB              | EMPLOYER CONTACT NUMBER | IN CASE OF EMERGENCY NOTIFY |                   |
| CURRENT LANDLORD             | LANDLORD PHONE          | YEARS WITH LANDLORD         | DRIVERS LICENSE # |
| CURRENT RENT:                | AUTO LIC PLATE          | PETS? IF YES, WHAT KIND     | HOW MANY and SIZE |

**APPLICANT'S REFERENCES (OTHER THAN RELATIVES)**

| NAME | Address | PHONE |
|------|---------|-------|
| 1.   |         |       |
| 2.   |         |       |

**CO-APPLICANTS REFERENCES**

|    |  |  |
|----|--|--|
| 1. |  |  |
| 2. |  |  |

**APPLICANT'S BANK REFERENCES**

|                    |  |  |
|--------------------|--|--|
| CHECKING           |  |  |
| SAVINGS.           |  |  |
| CREDIT CARDS/OTHER |  |  |

**CO-APPLICANTS BANK REFERENCES**

|                    |  |  |
|--------------------|--|--|
| CHECKING           |  |  |
| SAVINGS            |  |  |
| CREDIT CARDS/OTHER |  |  |

**YOUR CREDIT HISTORY**

Have you declared bankruptcy in the past seven (7) years? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever been evicted from a rental residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you had two or more late rental payments in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_

**ADDITIONAL SOURCES OF INCOME**

If you have other sources of income for us to consider, please list income, source, and person (banker, employer, etc.) who we may contact. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

ADDITIONAL INFORMATION: Please give us any additional information that might help the owner/management to evaluate your application.

**NOTICES:**

I/We hereby warrant that all representations set forth above are true. To verify the above statements, I/We direct those persons named in this application to ask questions about me or us. I/We waive all rights of actions for consequences as a result of such information. I/We agree and authorize and give permission Henselman Realty & Management to check references, verify employment or income and order and review a credit check. I/We agree to pay \$ \_\_\_\_\_ for the credit check as permitted by state law.

**APPLICANT: PLEASE DO NOT WRITE BELOW (FOR OFFICE USE ONLY)**

Credit Fee \$ \_\_\_\_\_ Date: \_\_\_\_\_ Security Deposit: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Credit Report Requested Date: \_\_\_\_\_ Review Date \_\_\_\_\_ by: \_\_\_\_\_ Approved Y\_\_\_\_ N\_\_\_\_

**OFFICE NOTES:**

**If the application is not approved or accepted by the owner or agent, the deposit will be refunded, the application hereby waiving any claim for damages by reason of non-acceptance which the owner or agent may reject. I recognize that as a part of your procedure for processing my application, an investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living as permitted by state law.**

**AUTHORIZATION and Release of Information**

I authorize an investigation of my credit, tenant history, banking and employment for the purposes of renting a house, apartment, or condominium from this owner, manager, brokerage, finder, agent or leasing company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date